



Orientation for new students  
September 2021

# Introduction to Tokyo Tech Library

 Twitter  
<https://twitter.com/TokyoTechLib>

 Facebook  
<https://www.facebook.com/tokyotech.lib>



東京工業大学  
Tokyo Institute of Technology

すずかけ台図書館  
Suzukakedai Library



# Reopened after comprehensive renovation on July 2021



Appearance like a cruise ship

Collection of about 150,000 books:  
Academic materials mainly STM, Liberal Arts materials,  
Materials for studying languages and abroad, Materials for International Students and  
Peripatos Collection includes best-selling novels, paperback pockets editions and so on.

Suzukakedai Library, Entire Picture



# Reopened after comprehensive renovation on July 2021

6 Seminar Rooms for online meeting and presentation, etc.



Capacity : up to 20 people

\* Individual use is acceptable.

Reservation is required on Library website.



Many kinds of chairs keeping for appropriate physical distance.

“Career Information Corner” and  
“Student Life Coach” are belonged.



Expansion of individual space for study and research.

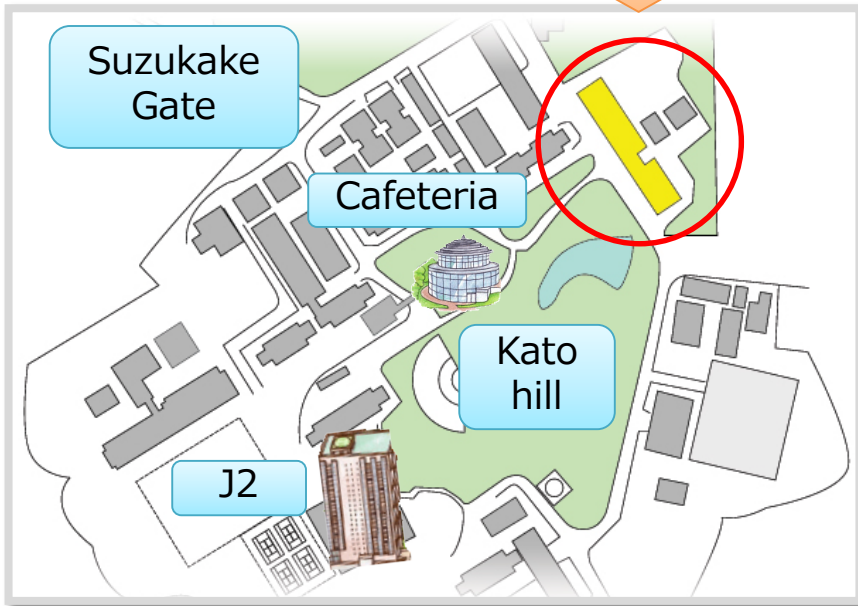
Campus Wireless LAN is available in the library.

\* It is subject to change. Please check the latest information on the library website. <sup>3</sup>

# Suzukakedai Library

## Location

Here(S3)



## Library Hours (regular)

### Weekdays

Before October 15

8:45 a.m. to 5 p.m.

From October 15

8:45 a.m. to 9 p.m.

### Weekends & Holidays

From October 15

11 a.m. to 5 p.m.

	Books	Journals (number of titles)	E-Books	E-Journals
International	97,951	1,992	27,126	12,375
Japanese	54,173	662	528	64
Total	151,764	2,654	27,654	12,439

# Ookayama Library

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## Library Hours (From September 30)

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Weekdays	8:45 a.m. to 9 p.m.
Weekends & Holidays	11 a.m. to 5 p.m.

\* It may be changed due to future conditions.

## Available Service

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- Borrowing, returning and copying
- Use of reading seats
- Interlibrary Services

\* Group study areas are not available..

# Check out

You can check out **15 books** for **4 weeks**

- **Journals and reference books** are restricted to in-library use.
- You need your **ID card** and **PIN code**.

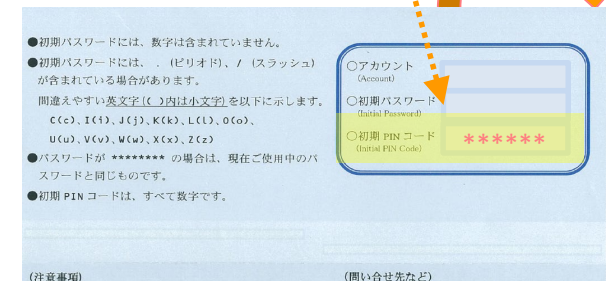
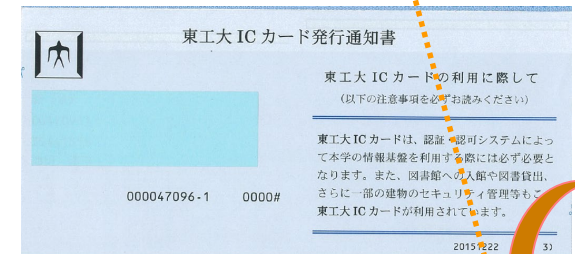
Initial PIN code is written here.



Library Counter at 1<sup>st</sup> floor



Self-checkout Machine





# Return

You can return books at either Ookayama or Suzukakedai Library.



Entrance



Book return bin at the entrance

Attention

If you miss the due date, **you will not be able to borrow, renew, or reserve any books** as many days as the book is overdue.

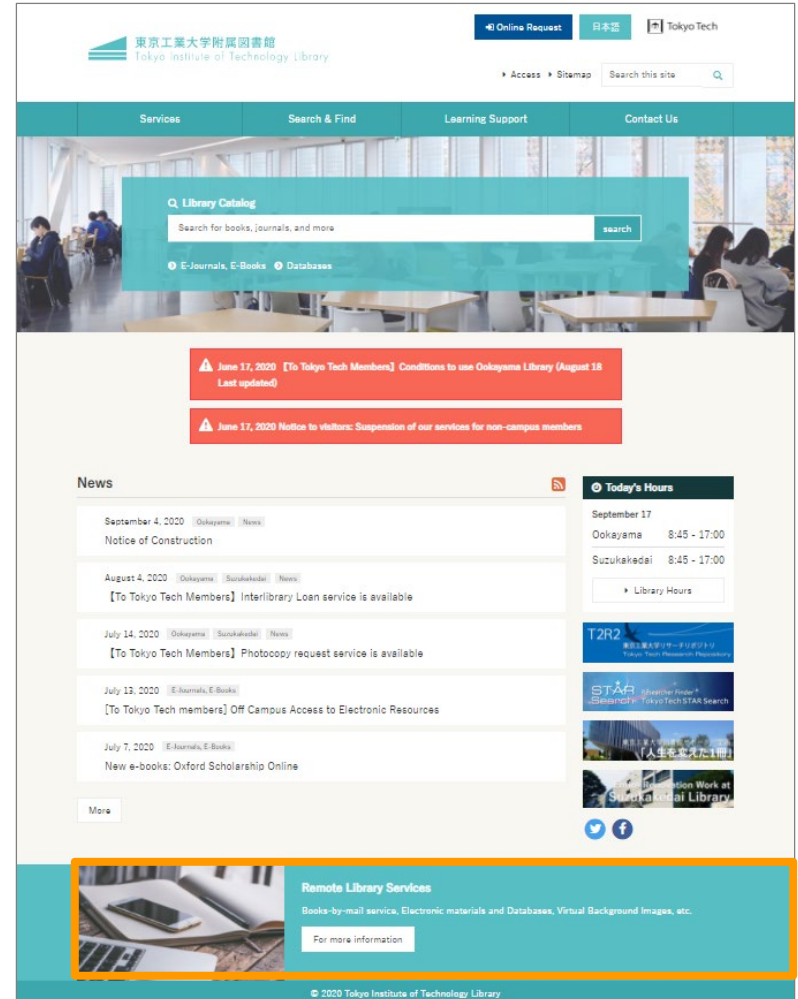
# Remote Library Service

## Remote Library Service

- Books-by-mail service
- How to use electronic materials and databases

Available from your home !

- Online Request
- Virtual Background Images
- Coloring Picture





# Other services

- Reserve

You can reserve checked-out book.

- Order

You can order books from the other campus.

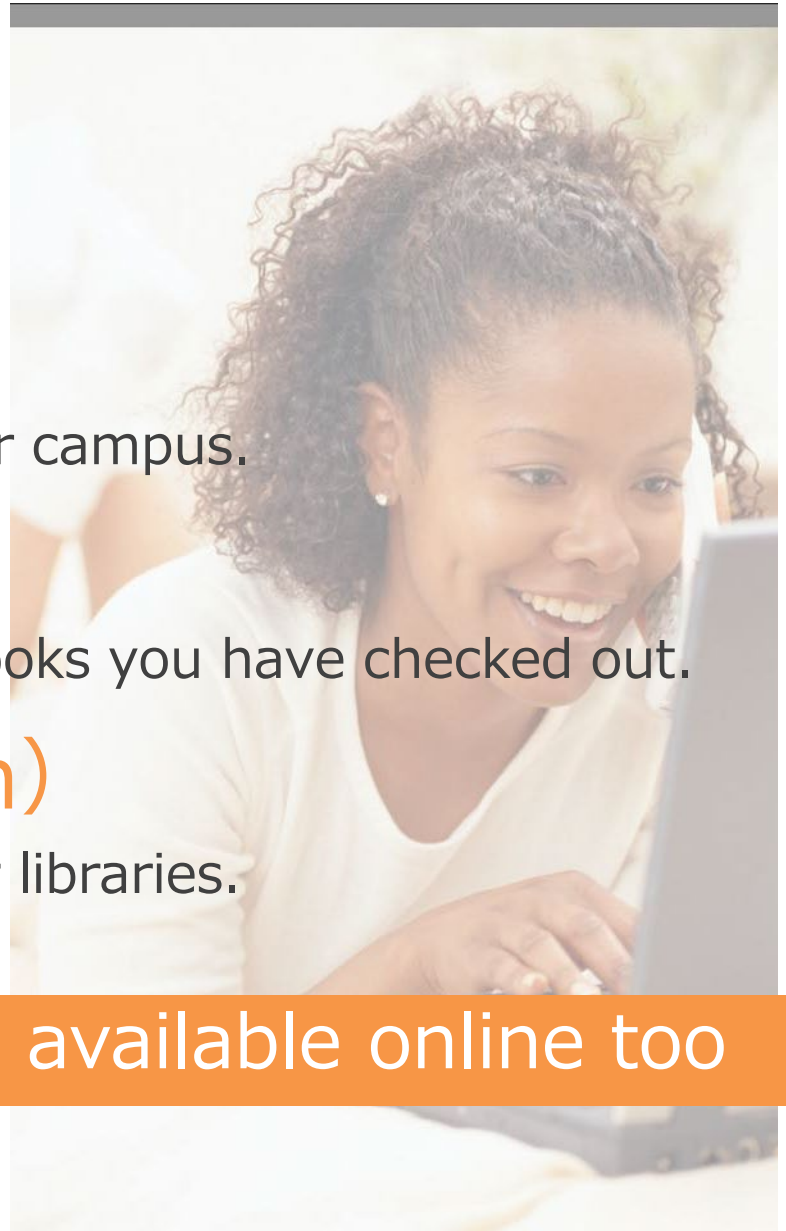
- Renew

You can renew the due dates of books you have checked out.

- ILL (Interlibrary Loan)

You can order materials from other libraries.

All the services above are available online too



# Library web site

The screenshot shows the Tokyo Institute of Technology Library website. At the top, the header includes the library's name in Japanese and English, a language selector for Japanese, and the Tokyo Tech logo. Navigation links for 'Access' and 'Sitemap' are present, along with a search bar. A teal navigation bar contains links for 'Services', 'Search & Find', 'Learning Support', and 'Contact Us'. The main content area features a large 'Library Catalog' search box with a search button and links to 'E-Journals, E-Books' and 'Databases'. Below this, two red alert banners provide updates from June 17, 2020. At the bottom, there is a 'News' section and a 'Today's Hours' table for September 10.

東京工業大学附属図書館  
Tokyo Institute of Technology library

Online Request

日本語 Tokyo Tech

Access Sitemap Search this site

Services Search & Find Learning Support Contact Us

Library Catalog

Q Library Catalog

Search for books, journals, and more search

E-Journals, E-Books Databases

E-Journals & Ebooks

Databases  
(Available in campus network)

⚠ June 17, 2020 【To Tokyo Tech Members】 Conditions to use Ookayama Library (August 18 Last updated)

⚠ June 17, 2020 Notice to visitors: Suspension of our services for non-campus members

News

Today's Hours

September 10

1a	8:45 - 17:00
edai	8:45 - 17:00

<https://www.libra.titech.ac.jp/en>

# Library Catalog



Bookmark

Text

BibTex

Refer/BibIX

RefWorks

EndNote

Reading Record

☒ E-mail(UTF-8)

☒ E-mail(SJIS)

Print

## Homogeneous catalysis / edited by Robert H. Crabtree

**Format:** Book

**Published:** Weinheim : Wiley-VCH, c2009

**Description:** xvii, 414 p. ; 25 cm

**Series:** [Handbook of green chemistry / Paul T. Anastas, editor ; v. 1 . Green catalysis](#) <BA89374263>

**Authors:** [Crabtree, Robert H., 1948-](#) <DA02181325>

**ISBN:** 9783527324965 [3527324968]

**NCID:** BA8937430X



Bibliographic information  
(What is the book?)

Holdings ▾

Status	Volume	Location	Call Number	Due Date (Number of Reservation)	BookID	Local Note
Available		<a href="#">Suzukakedai</a> <a href="#">Temporary Library</a>	519/A1		300158285	

Reserve/Order

Holdings  
(Where is the book?)

Reserve or order from other campus  
(E-mail registration is required. )

# Online Request

Japanese Help Ask Online FAQ Online Request TOP Logout

small medium(default) large

Your Profile  
Confirm/Change

Borrowing and Reservation Status/Renewing  
Confirm/Renew

Borrowing History  
Confirm

Reservation / Intercampus Borrowing  
Library Catalog (Simple Search)  
Library Catalog (Advanced Search)

Book Review  
Post/Check History  
Review List

Ordering Articles/Interlibrary Loan  
Request

Group Study Room in Okayama  
Reserve (One-time use)  
Reserve (Regularly use)

Seminar Room in Suzukakedai  
Reserve (One-time use)  
Reserve (Regularly use)

Recommending / Requesting Books  
Request

Reading Record List  
Edit

Information to you

<Your e\_mail>  
Register

<Borrowing>  
Borrowing  
For more information, please click here.  
Borrowing

<Suspension>  
No pending

<Interlibrary Loan>  
No reserved article/book.

<Expiration date of Interlibrary (Articles / Loan) service>  
Your expiration date of Interlibrary (Articles / Loan) Request is 2021/03/17.

<Other message>  
Nothing.

On this page, you can confirm or change your profile.  
When you register your e-mail, you can receive e-mails from the library.  
■ The application form for budget manager: the faculty member who have own budget. [Click here.](#)  
■ The application form for the case that the person who is not the budget manager. [Click here.](#)  
If you want to use the library, please confirm your profile.  
\*The person who is not the budget manager can use above application form.  
However, you can use above application form only once per item.  
For more information, please click here.

**Your Profile[Confirm/Change]**  
**Register e-mail**

**Borrowing and Reservation Status/Renewing**  
**Extend the due date once per item.**

**Ordering**  
**Order materials from other campus, other university libraries. [paid service]**



# E-Journals & E-Books

Tokyo Tech E-Journals and E-Books list

English

News

Subscribed Service

Citation Linker

Guide to use E-Journals and E-Books List

Library Top

Title

Subject

Search

Ebooks

[0-9](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [Others](#)

[あ](#) [い](#) [う](#) [え](#) [お](#) [か](#) [き](#) [く](#) [け](#) [こ](#) [さ](#) [し](#) [す](#) [せ](#) [そ](#) [た](#) [ち](#) [つ](#) [て](#) [と](#) [な](#) [に](#) [ぬ](#) [ね](#) [の](#)

[は](#) [ひ](#) [ふ](#) [へ](#) [ほ](#) [ま](#) [み](#) [む](#) [め](#) [も](#) [や](#) [ゆ](#) [よ](#) [ら](#) [り](#) [る](#) [れ](#) [ろ](#) [わ](#) [Others](#)

Title:

☐ Starts with ☒ Contains

Reset

Go

※You can search e-journals from this list.  
When you search ebooks, please use "Ebooks" tab.

Ex. "nature biotechnology"



Title of journals



Title of articles



<https://sfx.usaco.co.jp/titech/az/>

# Databases

## Databases

keyword

Filter by subject (multiple choice allowed)

☒ Select All

☒ General

☒ Science and Technology

☒ Humanities and

search

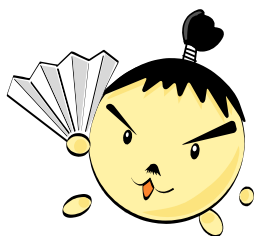
Enter the name of database such as "web of science" etc.

<https://www.libra.titech.ac.jp/en/databases>

# Get Articles

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Attention !




Shirabe Gennai  
LiDance(Library Guidance) Character



You will find the above icon in the  
screen of search result.  
It is useful for getting a full text  
so click it!

# Get Articles

Let's check the way with this appeared window!

 **Tokyo Institute of Technology Library** Language English ▾

**bibliographic items**

**Title:** A new pH-sensitive fluorescent probe for visualization of endoplasmic reticulum acidification during stress  
**Author:** Xiao Haibin  
**Source:** Sensors and actuators. B, Chemical [0925-4005]  
**yr:** 2018 vol:273 pg:1754 -1761

**Basic Services** **Search for other information**

[Holdings information]

<Full Text>

**Elsevier ScienceDirect Journals Complete**

Year:  Volume:  Issue:  Start Page:  **GO**

Available from 1990/01 volume: 1 issue: 1

<Link to Library Catalog>

Search **Tokyo Institute of Technology Library holdings** **GO**

<Link to ILL>

Order Articles or Interlibrary Loan **GO**

① Get full text of E-Journal

If you cannot get the E-Journal...

② Search paper journal in the library

If the journal is not in Suzukakedai Library...

③ Order photocopyers from other library



# Remote access

## SSL-VPN

[Site Map](#) | [JAPANESE](#)

### Tokyo Tech Portal

<a href="#">Notices(JPN)</a>	<a href="#">Using the Portal</a>	<a href="#">Online guides</a>	<a href="#">FAQ</a>	<a href="#">Inquiries</a>	
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#### Agreements on Tokyo Tech Information and Communication Infrastructure

On the use of Tokyo Tech Information infrastructure, I will obey "the Tokyo Tech Security Policy & the Tokyo Tech Information Ethics Policy" given in [Guidelines for Information Ethics and Security](#), the Guideline for the Tokyo Tech Information Infrastructure Use and Dealing with Communication Records.

The undersigned hereby agrees and acknowledges:

IC card authentication

Matrixcode or One-Time Password authentication

#### Guideline for the Tokyo Tech Information Infrastructure Use

Those who violate the following regulation, will be temporarily suspended from using Tokyo Tech Information Infrastructure. The countermeasure against the violation will be finalized by the Tokyo Tech Information Ethics Committee.

1. Use one's own account only  
(do not use others' account or do not let anyone use your account);
2. Verify that there is [no security problem](#) when connecting your computer to Tokyo Tech Information Infrastructure;
3. Do not violate Intellectual Property Right;
4. Do not use information and public-owned systems.

#### Contents

- [Notices\(Japanese\)](#)
- [Using the Portal](#)
- [Online guides](#)
- [FAQ](#)
- [Inquiries](#)

#### Link

- [Tokyo Institute of Technology](#)
- [Global Scientific Information and Computing Center](#)
- [Network Operation Center](#)
- [Computer Emergency Response Team](#)
- [Campus Wireless Network](#)
- [T2BOX File Sharing System](#)
- [Tokyo Tech Microsoft Software Service](#)
- [eduroam account\(JPN\) / settings](#)
- [IT Service Desk](#)

Attention

# Prohibited Matters on using electronic resources

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Systematic or excessive downloading

There is a possibility that access is suspended for the entire institution.



Sonoba Shinobi



Use for any purpose other than academic research and education



Reproduction and distribution to others

Details & FAQ >> [https://www.libra.titech.ac.jp/en/ej\\_notice](https://www.libra.titech.ac.jp/en/ej_notice)

# Article Writing Seminar

## Schedule

English class: Wednesday, October 27  
Zoom (Online)

Class 1 : How to get your paper published  
1:30 p.m. to 3:10 p.m.

Class 2 : Mendeley Product training  
3:25 p.m. to 16:25 p.m.



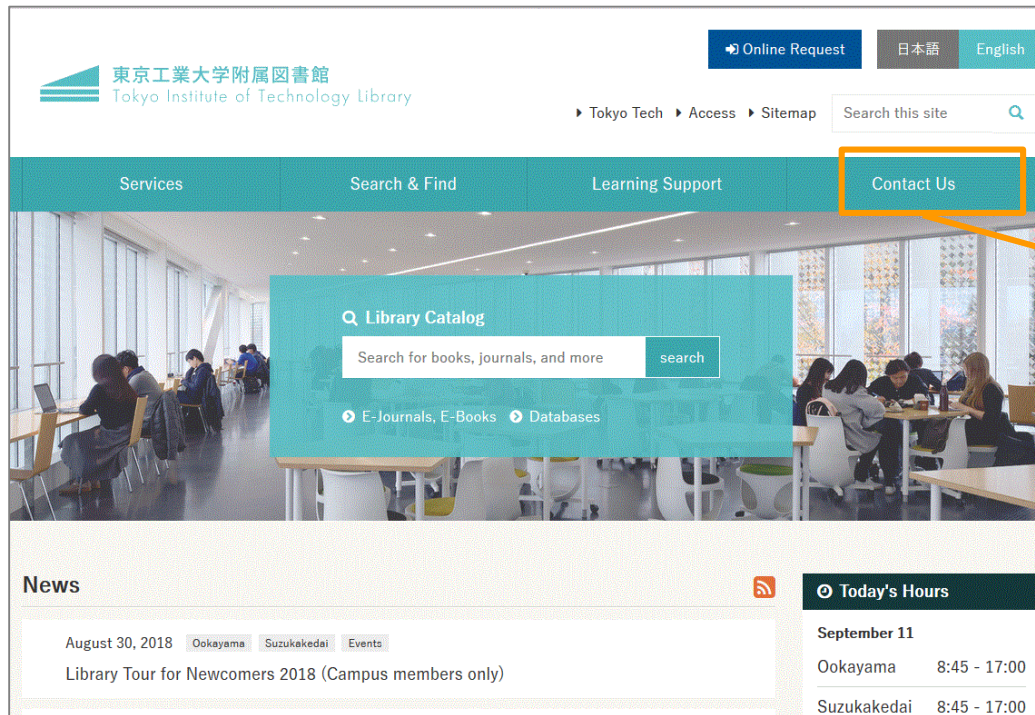
Chotto Omachi

Check “News” at the  
library website for details

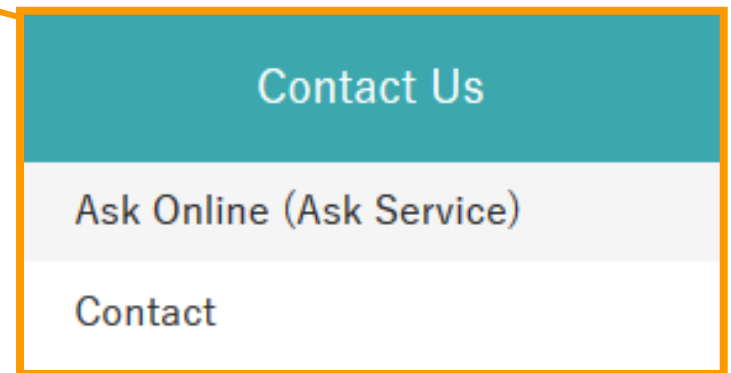


# Inquiries

Please feel free to ask us!



Email us (Online form)



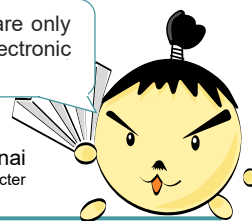
- Counter
- Extension: 5152 (Weekdays 8:45 a.m. to 5 p.m. )



# Electronic Journals and E-books

## Available at Tokyo Tech

Materials listed below are only a small part of the electronic materials you can use!



Shirabe Gennai  
LiDance(Library Guidance) Character


### Electronic Journals

Service	Publisher	Available years	Available titles
<b>ACS Web Editions</b>	American Chemical Society	from the first issue	Full text of all journals published by the ACS
<b>AIP Scitation</b>	The American Institute of Physics	from 1930	Full text of almost all journals and proceedings published by the AIP
<b>APS</b>	American Physical Society	from the first issue	Full text of all journals published by the APS
<b>ASME</b>	American Society of Mechanical Engineers	Journal: from 1960 Proceedings: from 2000	Full text of all journals and proceedings published by ASME
<b>IEL Online</b>	Institute of Electrical and Electronics Engineers	from the first issue online	Full text of almost all journals, proceedings, and standards contained in the IEEE Xplore
<b>IOPscience</b>	Institute of Physics	from the first issue	Full text of almost all journals published by the IOP
<b>JSTOR</b>	JSTOR	from the first issue	Titles included in the following collections are available. The most recently published issues (past 1-5 years) are not available. <ul style="list-style-type: none"> <li>• Arts &amp; Sciences I-IV, VI-VII (Humanities and social sciences)</li> <li>• Business I-II (Economics, finance, management)</li> <li>• Life Sciences</li> </ul>
<b>Nature</b>	Springer Nature	from the first issue ("Nature" )	"Nature" and other research journals
<b>Proc. IMechE</b>	Institution of Mechanical Engineers / SAGE Publications	from the first issue	Full text of all proceedings published by IMechE
<b>RSC Journal</b>	Royal Society of Chemistry	from 1841	Full text of all journals published by the RSC
<b>Science</b>	AAAS	from the first issue	Full text of all articles including First Release (pre-publication service)
<b>SAE Mobilus</b>	SAE International	from 1998	Full text of technical papers published by SAE
<b>ScienceDirect</b>	Elsevier	from the first issue	Full text of most all journals published by Elsevier
<b>SpringerLINK</b>	Springer Nature	from the first issue	Full text of most all journals published by Springer
<b>Wiley Online Library</b>	John Wiley & Sons	from 1997	Full text of almost all journals published by Wiley

### E-books

Service	Publisher	Available years	Available titles
<b>SpringerLINK</b>	Springer Nature	from 1973	"Lecture Notes in Computer Science"
		from 2005	Books in the field of "Computer Science"
		from 2011 to 2013※1	Books in the fields of "Chemistry & Material Science", "Physics & Astronomy" and "Mathematics & Statistics".
<b>ScienceDirect</b>	Elsevier	from 2012 to 2014	Books in the fields of "Energy", "Chemistry", "Chemical Engineering", "Engineering", "Material Science", "Physics" and "Astronomy"
<b>Maruzen eBook Library</b>	Maruzen-Yushodo	varies according to titles	About 630 study books written in Japanese and books for extensive reading. The limit of simultaneous access for each title is one.

### Access

Please go to the "Tokyo Tech E-Journals and E-books List" in the library website (<https://www.libra.titech.ac.jp/en>) or search the Library Catalog and click the icon  which appears on the search result.

You can access them via Tokyo Tech's network※2. If you have any questions or problems, please contact our "Ask Service"※3.

※1 Books in the fields of "Chemistry & Material Science" and "Mathematics & Statistics" published in 2014 and 2016 are also available.

※2 You can also access them via SSL-VPN. (Detail: <https://portal.titech.ac.jp/new-en/ezguide/sslvpn-journal.html>)

※3 Library website > Contact Us > Ask Online (Ask Service)

# Attention to the use of Electronic Information Resources !

When you use electronic information resources such as licensed databases, electronic journals and ebooks, comply with the copyright law and terms of use strictly.

If you do not comply with these terms and conditions, **it may result in loss of access to these resources for the entire Tokyo Tech community.**

## Large-scale downloading that is indistinguishable from non-individual use is prohibited.

- It is prohibited to download a lot of files continuously using automated downloading software.
- Even if you download manually, it shall be considered as excessive use if you download a lot of files at one time.
- Use only required article in your study and research.

Please be aware that publishers may monitor the use of electronic resources to ensure that the terms of the license agreement are enforced.

There were some cases of violation by laboratories in the past, which resulted in suspension of access not only for the individual violator, but for the entire institution.

## The actions listed below are also prohibited.

- Use for any purpose other than academic research and education.
- Reproduction and distribution to others.
- Any other activities that infringe on the copyright law.

### For more details on the proper use of electronic information resources

[https://www.libra.titech.ac.jp/en/ej\\_notice](https://www.libra.titech.ac.jp/en/ej_notice) ※You can access via QR code

### If you have any questions, please contact our “Ask Service”.

Access: Tokyo Institute of Technology Library website > Contact Us > Ask Online (Ask Service)

